

HOW TO PURCHASE COLORADO SPIRITS TRAIL APP ADS [GUIDE]

To access these advertising options, you must have an existing Local Explorers business account or be invited to the portal. To be invited to the portal, email <u>this completed form</u> to coloradospiritstrail@gmail.com.

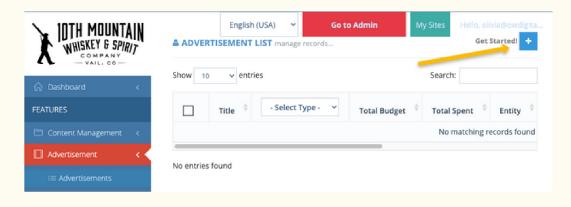
Step 1: Navigate to the Advertisement Menu

Once you've been invited to the Local Explorer's business portal, login and from the left-hand menu, click "Advertisement > Advertisements."



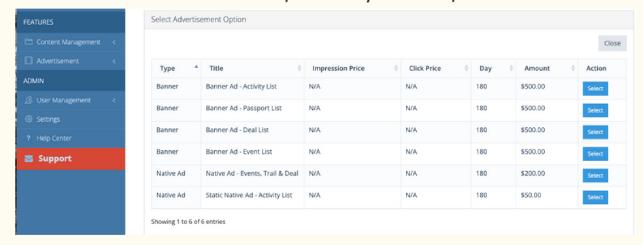
Step 2: Add a New Advertisement

Once you're in the Advertisement section, click the blue + button in the top right corner to add a new advertisement.



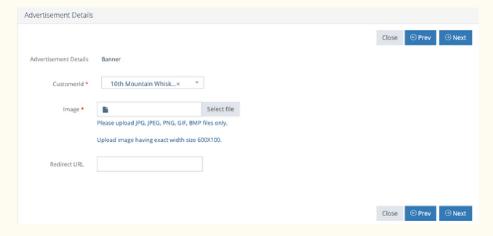
Step 3: Select the Ad You Plan to Purchase

From the menu, click 'select' on the ad placement you wish to purchase.



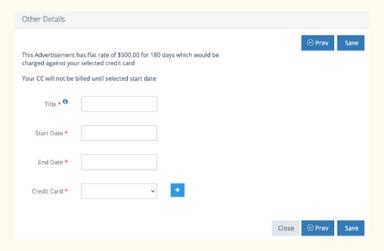
Step 4: Upload Creative and Add URL

Once selected, upload the creative file (banner ads are 600x100 and native ads are 500x300, jpgs, pngs or gifs) and add the website URL you want the ad to send people to, then click 'next.'



Step 5: Name Your Ad, Select Dates & Add Payment

Give your ad a title (e.g. your company's name and the date), and select the start date and the end date will auto-populate to a six-month timeframe. Then add your credit card information and click 'save.'



How to Clone an Ad

Once an ad has expired, you can easily clone it by following these steps:

- 1. Click on the Advertisement menu > 'Advertisements' and go to your dashboard.
- 2. Click "Edit" next to the expired advertisement.
- 3. Update the image and URL (if desired)
- 4. Click Next
- 5. Update the title of the advertisement (e.g. add the current time period)
- 6. Update the start date (the end date will auto-populate)
- 7. Select the credit card.
- 8. Click "Clone"

How to View Advertising Analytics

To view the analytics for a specific ad, click the Advertisement menu > 'Advertisement.'

From the dashboard, in the action column, click 'View Advertisement.' This will open the analytics for the ad that you selected. Under 'Payment,' you'll see total impressions (the number of views) and total clicks (the number of clicks).

Questions & App Sponsorship Placements

For questions about placing advertisements or to activate the app sponsorship placement, email coloradospiritstrail@gmail.com.